



Mobility Device Securement Procedure

Wheelchair/Mobility Device Securement

1. Prepare the securement area.
 - a. Fold up the side facing seats.
2. Kneel the bus and deploy the ramp.
 - a. Assist the customer as needed onto the bus.
3. Position the passenger in the center of the tie-down locations, facing forward.
4. Engage the brakes or power off the mobility device.
5. Attach the front securement hook(s) on a major weld/joint of fixed frame members.
 - a. Never hook collapsible or moveable parts.
 - b. Attempt to achieve a 45-degree strap angle between the hook and the floor securement.
6. Attach the rear securement hooks on major welds/joints of fixed frame members.
 - a. Never hook collapsible or moveable parts.
 - b. Attempt to achieve a 45-degree strap angle between the hook and the floor securement.
7. Once all securements are attached and secured, release the brakes and gently move the mobility device forward and backward to ensure tie-downs are secure.
 - a. If required, tighten the ratchet to achieve a secure hold. Avoid overtightening as this could damage the mobility device.
8. Engage the brakes or power off the mobility device.
9. Lengthen the buckle side of the lap belt and place over the hips of the customer. Pass the belt between the arm rest and the side panel of the mobility device.
 - a. Avoid placing the belt over arm rests.
10. Lengthen and position the tab side of the lap belt as in step 9. Fasten the lap belt. The buckle assembly should fall on the aisle of the customer's hips.
 - a. The buckle should be easily accessible in case of emergency or for later removal.
11. Position the shoulder belt over the passenger. Attach the shoulder belt to the lap belt buckle assembly.

Note: Unless the service requires every passenger to wear a seatbelt, the customer is not required to wear the seatbelt. If it is necessary to touch the passenger while fastening the seatbelt, try to have the back of the hand be the contact point.

Wheelchair/Mobility Device Release

1. Unpin and remove shoulder belt.
2. Unbuckle and remove lap belt.
 - a. Maintain a grip on the buckle portion of the belt to ensure that it does not get wedged in the mobility device.
3. Press the red lever to release the rear securements, remove the securement hooks. Stow the securements completely.
4. Press the red lever(s) to release the front securements, remove the securement hooks. Stow the securements completely.
5. Release the brakes or power on the mobility device.

Assist customer as needed until they have completely disembarked from the bus.