

# AGENDA

## January Safety Meeting

January 18, 2018

	<b>Welcome</b> Ron Parker, Safety and Training Coordinator <ul style="list-style-type: none"> <li>New Employees</li> </ul>	5 min
	<b>Active Threat Response</b> Captain Nathan O'Dell, Blacksburg Police Department	20 min
	<b>Policy Update</b> Elizabeth Hawks, Human Resources Generalist	5 min
	<b>Part-Time Employee Bonuses</b> Tom Fox, Transit Director	5 Min
	<b>Safety Corner</b> Ron Parker, Safety and Training Coordinator <ul style="list-style-type: none"> <li>10-51 Review</li> <li>BOC Refresher</li> <li>Glade to Old Glade</li> <li>Courtesy Stops</li> <li>Dispatch Reminders</li> </ul>	10 Min
	<b>Open Forum &amp; Questions</b>	10 Min
	<b>Full Bus Exercise</b>	10 Min

**Please print & sign the agenda.**

Name: (please print): \_\_\_\_\_ (please sign) \_\_\_\_\_

# Welcome

Ron Parker

*Safety and Training Coordinator*

A large, faded version of the Blacksburg Transit logo, consisting of a circular arrow and the letters 'BT', positioned in the lower right background of the slide.

**BT**

# New Operators

Rachel Cadra

John Gogal

James Mangahas

Adam Siebken

**New Dispatcher:** Jordan Widrig



# Active Threat Response

Captain Nathan O'Dell

*Blacksburg Police Department*

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# Policy Update

Elizabeth Hawks

*Human Resources Generalist*

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# Drug and Alcohol Policy

- **DOT Publishes Revised Drug Testing Rule**

The Department of Transportation is amending its drug testing program regulation to **add hydrocodone, hydromorphone, oxymorphone, and oxycodone to its drug-testing panel**; add methylenedioxyamphetamine as an initial test analyte; and remove methylenedioxyethylamphetamine as a confirmatory test analyte.

- The final rule is effective January 1, 2018.

- **What does this mean for employees?**

You will ***also*** be tested for four semi-synthetic opioids (i.e., hydrocodone, oxycodone, hydromorphone, oxymorphone). Some common names for these semi-synthetic opioids include OxyContin<sup>®</sup>, Percodan<sup>®</sup>, Percocet<sup>®</sup>, Vicodin<sup>®</sup>, Lortab<sup>®</sup>, Norco<sup>®</sup>, Dilaudid<sup>®</sup>, Exalgo<sup>®</sup>. In addition, you will no longer be tested for MDEA.

# Bonuses

Tom Fox

*Transit Director*

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**BT**

# Operator Driving Bonus Plan

***\$11,350 paid out  
for the Fall Semester!***

- Payout for Fall Semester on 2/2 check*



# Part Time Employee Performance Evaluation

Hours Worked (Previous 12 Months)	Needs Improvement Rating	Successful Rating	Exemplary Rating
300-700	\$0	\$100	\$150
701-1100	\$0	\$200	\$300
1101 – 1500	\$0	\$300	\$450

# Safety Corner

Ron Parker

*Safety and Training Coordinator*



BT

# 10-51

## **What is a collision?**

A collision occurs when a vehicle connects with a curb or other inanimate object and that contact results in repairable damage.\*

## **What is the difference between a preventable and a non-preventable collision?**

A preventable collision is occurs when an operator fails to do everything reasonable to avoid it.

A non-preventable collision occurs when everything that could be done reasonably to avoid the collision was performed and the collision still occurred.

||his is one type of collision||ontacts with pedestrians and special cases may be classified as collisions even if no repairable damage was created by the contact||

# Example #1

- The drillfield extension is partially blocked by stationary construction equipment. 6015 tries to maneuver around said equipment by using overhang but is unable to clear the equipment given the space available.



# Example #1

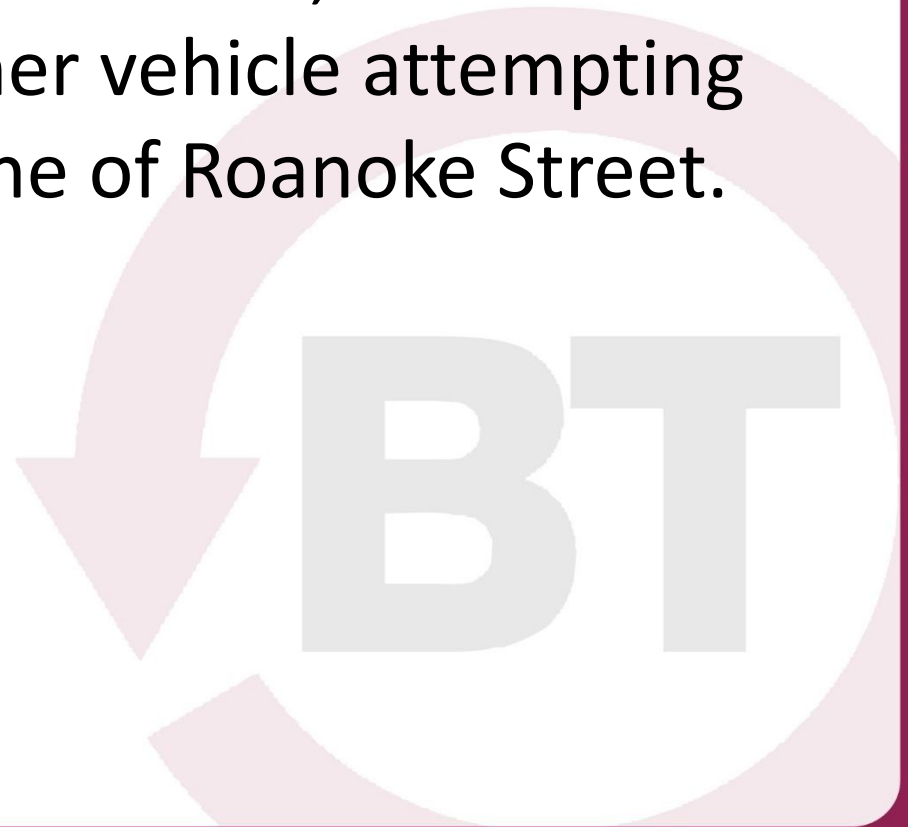


# Example #1

What Smith System Key may have helped prevent this?

## Example #2

While making the right-hand turn from Roanoke Street onto Main Street, 3101 comes into contact with another vehicle attempting to also use the right lane of Roanoke Street.



# Example #2





# Example #2

What Smith System Key may have helped prevent this?

## Example #3

While traveling down North Main Street, 2712 and a pickup truck try and occupy the same space, resulting in a collision

# Example #3



# Example #3

What Smith System Key may have helped prevent this?

# BOC Refresher



# UMS: Glade to Old Glade



# Courtesy Stops

- Do not call the Dispatcher asking for a courtesy stop, unless there is a detour in place or blockage of the regular stop.
- If you are off route and you are awaiting instruction, it is possible that the dispatcher will instruct you a safe location to drop off at as you return to your route

# Pop Quiz

- What is first thing you should do when you are involved in a collision?
  - Does the U-Mall Shuttle service the stop on University City Boulevard after making the right-hand turn at the light from the Math Empo?
  - What route makes a left hand turn from Roanoke to Main?
- What routes don't service the Davidson stop when coming off of the Drillfield?

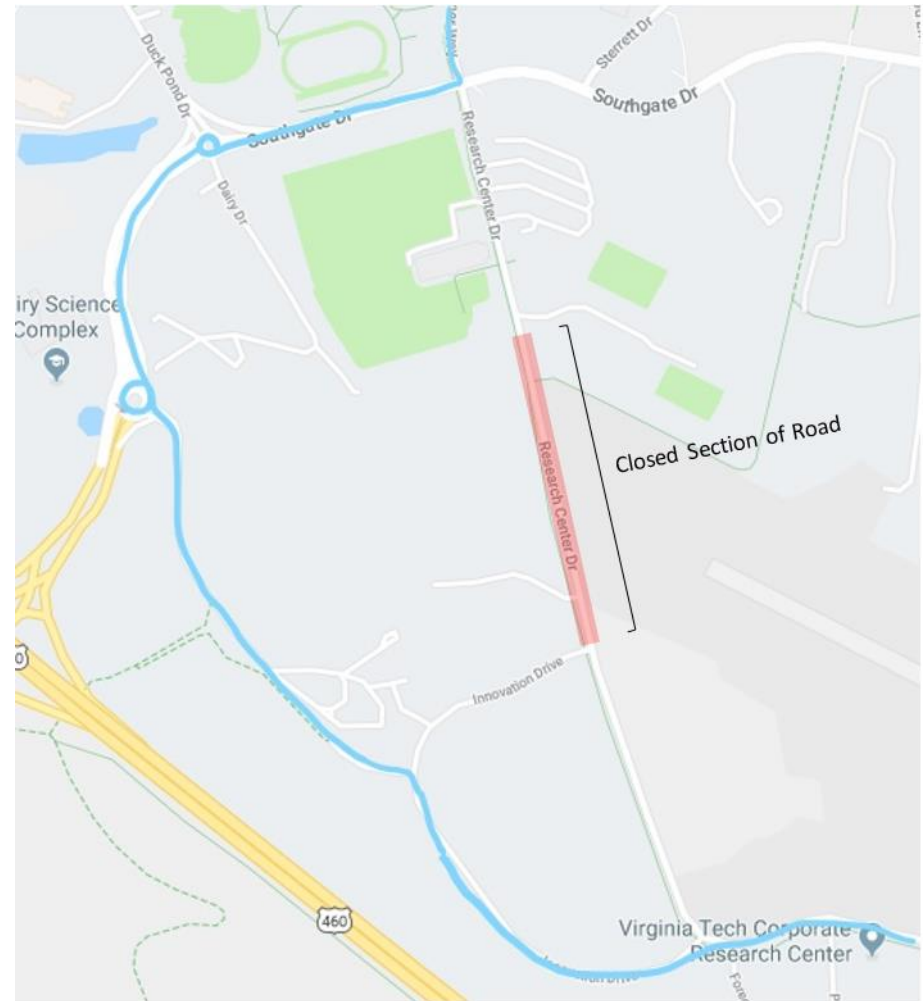


## Smoot Closure (CRC)

Anticipated to close on or just  
after March 7<sup>th</sup>, 2018

Buses should not continue  
straight across Beamer Way onto  
Smoot drive because there is not  
adequate space for large vehicles  
to turn around

All CRC buses should already be  
following the new route card  
directions (mapped out in blue)



# Dispatch Reminders

When trying to Call Out or otherwise contact BT, call the Dispatcher at 540-443-1530, if you don't get an answer, leave a message. Use this number always, business hours, after hours, nights, weekends, holidays, etc. This number is for Operators and BT Staff only, if the public needs to call please give them the front desk number, 540-961-1185.

# Dispatch Reminders

- BT Lot Speed Limit– 15 MPH
- Maintenance is here, even at night. Remember that they have limited visibility when backing buses
- When Calling in 10-46, please wait for Base to indicate that they are ready to receive your information. The dispatcher enters the 10-46 information into a database that takes several seconds to pull up and if the information is given before it loads, the information must then be repeated.

Mind if I drive?

# Open Forum

Can we swing  
by my house real  
quick?

## QUESTIONS?

Does this go  
to the Math  
Empo?

I forgot my I.D.,  
Can I ride for free?

# Full Bus Exercise

*Blacksburg Transit Employees*



# BT's Drug and Alcohol Policy [Drug and Alcohol Policy 2018](#)

